



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : INNOVATION PRINTSHOPPE, INC
 Address : 2224-2225 Concha Street, Barangay 801, San Andres Bukid, Sta. Ana, Manila

P.O. No. : 23-10-0722
 Date : 10/18/2023
 Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : Refer to the Terms of Reference
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	720	Printing Services for Employees Handbook * Size: Width 8 inches x Length 10 inches * Color: Full Colored Glossy * Inside C2S #80 (glossy, white paper) * Cover C2S #220 (glossy) * Binding: Perfect Binding * Number of pages: 204 to 208 (back-to-back) All printer ready materials shall be provided by end-user. SEE ATTACHED TERMS OF REFERENCE *Purchase Order shall cover all items found in the Request for Quotation, Terms of Reference/ Technical Specifications and Bid Bulletin if/any* ***** Nothing Follows *****	430.35	309,852.00
For the use of Human Resource Development Office for the use of Human Resource Development Office					


Control No. 4966 GRAND TOTAL : **Php 309,852.00**

Total Amount in Words Three Hundred Nine Thousand Eight Hundred Fifty-two Pesos Only.

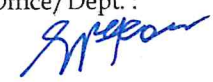
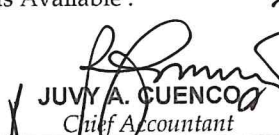
In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :


YVES KENNETH P. MALLARI
 (Signature over printed name of Supplier)
11-14-2023
 Date


VICTOR MA REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. :  ELVIRA R. FLORES (Authorized Official)	Funds Available :  JUVY A. CUENCO Chief Accountant	Amount : <u>₱ 309,852.00</u> OBR No. : <u>100-2023-08</u> <u>0758-1032</u>
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